

# Propose a Workshop for the 2024 National Symposium for State and Local Reparations

FirstRepair's National Symposium for State and Local Reparations will take place December 4 - 6, 2024 in Evanston, IL. The Symposium is a transformative gathering dedicated to implementing local reparations. This

year's theme, "**Solutions Only**," focuses on creating actionable plans to make reparations both common sense and common place. We expect over 200 attendees from across the country, coming together to generate action plans to implement what they have learned to secure reparations in their communities.

To ensure our event reflects the interests of our community, we are seeking proposals for two types of proposals: 1) 60-minute breakout sessions/workshops and 2) 7-minute "Chat/Slam" style brief talks. All sessions will take place on Thursday, December 4 in the afternoon.

## Submission Deadline

is **October 18, 2024**. You'll be asked to upload a good quality photo, bio and/or CV/resume for yourself and any co-presenters. *These are required*. Please be prepared before beginning your proposal.

If you have questions about the workshop submission process, please contact FirstRepair at [info@firstrepair.org](mailto:info@firstrepair.org).

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\* Indicates required question

1. Email \*
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## Presenter Information

In this section, we are asking for information about the lead presenter/organizer for the workshop. There will be space later in the proposal to include information about your co-presenters, if you have any.

2. First Name \*

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3. Last Name \*

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4. Preferred Pronouns \*

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5. Organization Name and Description \*

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6. Title/Role \*

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7. What do you prefer to be called? \*

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8. Have you attended the National Symposium for State and Local Reparations in the past? \*

*Mark only one oval.*

Yes

No

9. Do you participate in FirstRepair's Monthly Strategy Sessions (either National or Regional)? \*

*Mark only one oval.*

Yes

No

10. Have you previously presented at the National Symposium? \*

*Mark only one oval.*

Yes

No

11. Have you presented **this workshop or talk** somewhere else? \*

*Mark only one oval.*

Yes

No

12. Email \*

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13. Cell Phone/Work Phone \*

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14. Street Address \*

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15. City \*

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16. State \*

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17. Zip Code \*

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18. Is there another person to contact about your proposal, for scheduling, or other coordination? Please share their name (first and last), email, and phone.

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19. Do you plan to have a co-presenter(s)? \*

*Mark only one oval.*

Yes

No

20. If YES, please share your co-presenters name(s) and role in the presentation.

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21. Please upload you and your co-presenter(s) bio and/or resumes \*

Files submitted:

22. Please upload your and your co-presenter(s) headshot photos \*

Files submitted:

23. Are you willing to have your session recorded? \*

*Mark only one oval.*

Yes

No

### Session Information

In this section we invite you to provide information about your proposed workshop. **All workshops are 1-hour sessions and chat/slam talks will be scheduled for seven minutes. All workshops and talks will be scheduled on Thursday, December 5.**

24. Session Title: Choose a title of your Workshop or chat/slam talk that will both define what you plan to present and attract people to attend. \*

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25. Session Description: This course description will appear in the National Symposium Program. Limited to 650 characters. \*

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26. State the solution that your session seeks to advance. \*

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27. Describe the solutions you will propose for implementing reparations, or the takeaways attendees can expect to receive. \*

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28. Which of the following audiences will benefit from your session? \*

*Check all that apply.*

- Legal teams
- Organizers
- Researchers and/or Academia
- Community Leaders
- Elected Officials
- Faith Community
- Business Leaders
- Creative Arts
- Advocates
- Media
- Youth and Young Adults
- Applies to all audiences
- Other: \_\_\_\_\_

29. Special Needs or Instructions for your Room \*

Please let us know what you need for set up. Presenters **MUST** bring their own laptops and cords.

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30. The National Symposium will feature a Resource Room where vendors and participants can share or sell materials. \*

Resource Presenters are responsible for printing, shipping, and clean-up of all materials in the Resource Room.

**Are you interested in tabling at the Resource Room?**

*Mark only one oval.*

Yes

No

**Workshop Format and Style** All workshops are 1-hour sessions and chat/slam talks are seven minutes. All workshops and talks will be scheduled on Thursday, December 5 in the afternoon.

31. Which category of presentation are you proposing? \*

*Mark only one oval.*

60-minute workshop

7-minute chat/slam talk

32. **Workshop Style Options** (select all possible options for your session) \*

*Check all that apply.*

Role Play: Presenters prepare a simulation scenario with pre-selected participants. Presenter debriefs and discusses key concepts with the group.

Buzz Session: After an issue or task is presented audience is divided into table groups for discussion. These groups report their ideas.

Panel Discussion: A panel of three to four presenters each make brief comments on topic and moderator then allows Q&A.

Other (please describe):



33. If "Other" workshop style, please describe:

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34. If selected to present on Thursday, December 5, when do you anticipate **arriving** at \* the National Symposium? The formal Symposium program begins on Wednesday, December 4, 2024 at 5:00pm.

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35. If selected to present when do you anticipate **departing** from the conference? All \* presentations will occur on Thursday, December 5, and the Symposium ends on Friday, December 6 at noon.

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36. Do you intend to attend the 2024 Symposium regardless of the opportunity to present? \*

*Mark only one oval.*

Yes

No

Maybe

### Agreements

37. **Materials At the Symposium.** If you require that attendees have their own copy of your notes during your presentation, you will need to provide those notes. FirstRepair staff will be unavailable to reproduce notes prior to the workshop. If you want your notes made available after the presentation, FirstRepair staff will be happy to distribute your digital notes after the National Symposium through the Symposium app.

I agree to the Distribution of Notes Policy

*Mark only one oval.*

I agree

38. **Sharing Presentation Materials After the Event.** FirstRepair will retain copies of all presentations on our website or other sources. Word (.doc or .docx); .pdf files; PowerPoint (.ppt); and JPEG (.jpg) are acceptable formats.

I agree to provide my notes to the FirstRepair office by e-mailing the file to info@firstrepair.org.

*Mark only one oval.*

I agree

39. **Cancellation.** FirstRepair hopes that you regard your role at the conference as highly as we do. Cancellations are major interruptions for everyone and have a tremendously negative impact on attendees and organizers. Should an emergency arise, please contact the FirstRepair staff immediately. While we understand that things can change, significant changes in topic, speaker or title may not be accommodated once submittals have been made.

I agree to the Session Change or Cancellation Policy.

*Mark only one oval.*

I agree

40. **Team Teaching/Co-presenters.** Sessions taught by more than one person will most likely be noted in the program and on the website by only the main presenter or designated moderator. Stipends and reimbursements are limited to the main presenter or designated moderator. I agree to the Team Teaching Policy \*

*Mark only one oval.*

I agree

41. **Promoting Materials.** Speakers may not promote other events during their workshops without prior permission. Books may not be sold or promoted in the workshops. **However**, FirstRepair will have a Resource Table during the conference. If you have authored a book, and your book is 1) consistent with the mission of FirstRepair, 2) consistent with the theme of the National Symposium, and/or 3) related to the topic of your workshop, we would like to make it available to our attendees. Please contact our office with requests to offer books at our Resource Room. I agree to the Book Selling Policy . \*

*Mark only one oval.*

I agree

42. **Right to Record.** I understand that most breakout and plenary sessions are recorded and made available to attendees and for display and download on the FirstRepair website. By accepting an invitation to speak, I grant the right for FirstRepair to record sessions and reproduce information for wider distribution. FirstRepair may in its discretion, duplicate and/or edit each recorded session. Presenter hereby grants FirstRepair and its assigns the non-exclusive right to make, sell or otherwise distribute copies of the recording in mp3, mp4, or other appropriate electronic format, and in written transcript form, and to use my name and likeness in connection with such copies. The Session may be podcast, viewed and/or downloaded worldwide, via the web. FirstRepair shall have no obligation to pay royalties or other compensation to Presenter in connection with recording, duplication, display, showing, broadcasting (internet or otherwise), sale, distribution, sub-licensing, or any other use of the recording as set forth in the Policy. FirstRepair and its assigns shall be permitted to display/show the recording or parts thereof at all times.  
I agree to the Rights to Record Policy

*Mark only one oval.*

I agree

43. **Permissions Policy.** FirstRepair may take pictures, video, make interviews, and record sessions and other portions of the National Symposium. I give FirstRepair, its agents and assigns, permission to publish, distribute, broadcast, televise, promote, license, sell and copyright for educational or related promotional purposes any photograph, videotape, motion picture, or sound recording produced directly by FirstRepair or under its sponsorship, which may include the image or likeness of me. I also authorize FirstRepair to reproduce, amplify, simulate, filter, or otherwise distort my voice and all instrumental musical and other sound effect produced by me. In addition, I authorize the use of any printed material in connection therewith. I release all claims against FirstRepair and its assigns with respect to copyright ownership and publication. I agree and shall not receive any fee and that all rights, title, and interest to the above materials and use of them belong to FirstRepair. I understand and agree that these materials may be duplicated or distributed with or without charge, and/or altered in any form or manner without future/further compensation or liability, in perpetuity. I understand that FirstRepair is obtaining this release and assignment of copyright in order to conform to U. S. copyright laws and international treaties and conventions. \*

I agree to the Permissions Policy

*Mark only one oval.*

I agree

Thank you for Your Proposal!

FirstRepair will be in touch by October 30, 2024.

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